

COVID-19 Prevention Program (CPP) for STREAM Charter School.

January 27, 2021

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This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Date: 1.27.2021

Authority and Responsibility

The School Director has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Employee participation

Employees are encouraged to participate in the identification and evaluation of COVID-19 hazards by: visual and verbal checks and notification to offices if deficiencies are discovered.

Employee screening

We screen our employees by:

Self-screen according to CDPH guidelines prior to arriving to work

Temperature check in the office, using non-contact thermometers and verbal check.

Ensure face coverings are used while at work.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the **Appendix B: COVID-19 Inspections** form, and corrected in a timely manner based on the severity of the hazards, as follows:

The Director and select staff will assess the severity of the hazard and assign mitigation with an appropriate time frame, according to severity.

The custodian, maintenance tech, or other staff member will be assigned to complete the correction.

The Director will follow up to ensure the correction has been completed in a timely and correct manner.

Control of COVID-19 Hazards

Physical Distancing

Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:

- Placement of descriptive signage at classroom and office doors.
- Markings at six-foot intervals in common areas.
- Limiting the number of people in a common area – for example, no more than three people in the office lobby at a time and visitors to classrooms restricted to other stable group members.
- Path of travel marked on sidewalks.
- Safety protocols described during morning announcements each day.

Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.

Face Coverings

We provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

PPE has been provided by the county and state and stored until needed. We have a variety of face coverings available, although some staff and students prefer to bring their own. A supply of face coverings is kept available in each classroom and office. Most of what we supply is disposable, but some is reusable. Staff and students who use reusable face coverings are expected and told to regularly clean them. All staff and students are instructed to remind others to use face coverings, if the encounter anyone not wearing a face covering.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.

Any employee not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six feet apart from all other persons unless the unmasked employee is tested at least twice weekly for COVID-19.

Engineering controls

We implement the following measures for situations where we cannot maintain at least six feet between individuals:

- Classrooms have been strictly separated and monitored by stable group.
- Sneeze guards have been installed in classrooms and the school office.
- Air purifiers have been installed in all classrooms and offices.
- A number of outdoor classroom areas (weather permitting) have been created.

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or

natural ventilation systems by:

- We have installed air purifiers in all classrooms and offices.
- We encourage doors to be open (weather permitting).
- We encourage use of outdoor space (weather permitting).
- HVAC units are on each classroom and office and are maintained regularly and the filters are changed every three months. We have upgraded our current filters to maximize filtration efficiency.
- Should outside air become a hazard, due to wildfire smoke, we would need to determine whether to continue to depend upon the filtered air in the classrooms or to move to distance learning for a short time period.

Cleaning and disinfecting

We implement the following cleaning and disinfection measures for frequently touched surfaces:

Classrooms and offices are cleaned and sanitized daily.

Restrooms and door handles are cleaned and sanitized twice per day – one of those being at lunchtime.

Classroom tables are sanitized regularly throughout the day. Students are kept to their table spot and not allowed to move to or trade space with other students.

We have increased our custodian and maintenance time to ensure proper cleaning and sanitizing.

We order, and keep on hand, three to four months of cleaning and sanitizing supplies.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

Plan to Address Positive COVID-19 Cases or Community Surges

a. STREAM has a plan to close school again to physical attendance of students, if necessary, based on public health guidance and in coordination with BCPH. **Appendix 1**

b. In accordance with CDPH guidance, when a student, teacher, or staff member or a member of their household tests positive for COVID-19 and has exposed others at the school implement the following steps:

i. In most cases, the infected student/employee will notify the employer of a positive test result. If so, the STREAM Director will notify BCPH.

1. If the infected student/employee is at home, they will be instructed to stay home.

2. If the infected employee is at school, they will be sent home immediately.

3. If the infected student is at school, they will put on a mask and be isolated until a parent/guardian arrives. The isolation area is the green bench just outside the back door of the school office (in a covered, but little trafficked area, with windows for visibility by staff).

4. BCPH will determine whether the infected student/employee had prolonged direct contact (within 6 feet for more than 15 minutes) with other students/employees during the two days before symptoms first started or since the case tested positive.

5. BCPH and STREAM will assess full or partial closure of the school based on employee/student close contact during infectious period and physical presence on campus. In conjunction with BCPH, the school will identify students and employees who may have had close contact with the infected student/employee and the last date of exposure.

6. STREAM will perform assessment of the facility and arrange for thorough cleaning and disinfecting areas where the infected student/employee was present while infectious. BCPH will work with STREAM to notify all close contacts of infected employee.

7. STREAM may allow an infected student/employee to learn/work remotely if they are well enough and are able to do so from home.

8. Infected students/employees should not return to class/work until meeting the criteria. BCPH will determine when the infected student/employee is released from isolation. Written documentation of release from isolation can be provided by BCPH.

A. No Symptoms – At least 10 days have passed since positive test result and no symptoms have developed since a positive test result. Positive results after 10 days do not necessarily mean that the infected student/employee is still infectious to others. There are reports of patients having positive tests for weeks and months after no longer being infectious. BCPH will determine when the infected student/employee is released from isolation.

B. Symptoms – At least 10 days have passed since symptom onset (or from the testing date if asymptomatic) and the infected student/employee must have no fever (without the use of fever-reducing medication) for 24 hours and the infected student/employee’s symptoms have improved. The recovered student/employee may return to work. The student/employee should follow all recommendations by their healthcare provider and BCPH (if any), maintain good hygiene practices, and continue to self-monitor for any symptoms.

C. Exposure – Close contact is being within 6 feet of a person with confirmed COVID-19 for 15 minutes or more, direct physical contact - such as hugging or kissing, and/or contact with respiratory secretions – such as a close cough or sneeze.

Close Contact – BCPH will monitor a student/employee for symptoms during the quarantine period. It is recommended that all those in quarantine get tested for COVID-19 on day 3 to 5 and day 14 of their quarantine period. Rapid testing can be obtained by the primary care provider, immediate care clinic, or community testing site. No cost tests are available at the fairgrounds in Chico, by appointment at <https://lhi.care//covidtesting> (or at 888-634-1123), or visit buttecounty.net/ph to see other options.

If a student/employee has been in close contact with someone who has tested positive or is being tested for COVID-19, they should self-quarantine and self-monitor.

If a student/employee has been in close contact with someone who might have been exposed to someone with COVID-19, whether that person is exhibiting symptoms or not, they should self-monitor and maintain physical distance.

If a student/employee has been in close contact with someone else who might have been exposed to COVID-19, they should maintain physical distance.

Contact Tracing – STREAM will document/track incidents of possible exposure and notify local health officials, staff and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records. The Director and/or staff liaison will serve a coordinating role to ensure prompt and responsible notification. If a student is exhibiting symptoms of COVID-19, staff will communicate with the parent/caregiver and refer to the student’s health history form and/or emergency card. STREAM will continue to track daily attendance in each classroom, including adults who visit classrooms, to trace potential exposure contacts. STREAM will cooperate and work alongside BCPH to provide notification of exposed persons/staff/families with attention to confidentiality (HIPPA/FERPA). STREAM will notify and submit contact lists to BCPH of exposed students and staff immediately (in descending order of attempt) via phone, text, or email

Closing Campus for Safety Purposes

STREAM has a plan to close campus again for physical attendance of students, if necessary, based on public health guidance and in coordination with local public health officials.

In preparation for the possibility of a closure, the following will occur:

1. At the start of the school year, the STREAM staff, board, and parents/community will be provided with guidance on the closing plan.
2. During the first week of school, teachers will compile a list of students who will need a Chromebook if/when the campus is closed for safety reasons.
3. Teachers will ensure students know how to access/use cloud-based curriculum and Zoom/Google Meet. Teachers and class will use these occasionally during class time to ensure ability to access.
4. Students will store all personal items in their backpack so that belongings can be taken home each day to be cleaned.

Once receiving notification from the county that schools/STREAM must close for safety purposes, the following will occur:

1. The STREAM staff, board, and parents/community will be notified.
2. Students who have previously been listed as requiring a Chromebook will be notified to pick up a Chromebook from STREAM.
 - a. If notification to close campus occurs during a school day, then students on the Chromebook list will take a device home with them.
 - b. If notification to close campus occurs during an evening/weekend, then parents will be notified via Bloomz and email to come to the school to pick up a Chromebook.
3. Teachers will notify students/parents of distance learning meetings via Bloomz and email. Students will take their backpack home each day so that belongings can be taken home to be cleaned and will be accessible if a campus closure occurs on an evening or weekend.

Shared tools, equipment and personal protective equipment (PPE)

PPE must not be shared, e.g., gloves, goggles, and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by the individual using the tool or device by using materials provided by the school. However, we have protocols against using shared tools or devices.

Hand sanitizing

In order to implement effective hand sanitizing procedures, we:

We have hand sanitizer dispensers outside all classrooms and the school office and hand sanitizer pumps inside all classrooms and offices.

All students and employees are regularly reminded to sanitize their hands every time they leave and enter a room/building and wash their hands at least once while in a room/building.

All classrooms/offices have a restroom with a sink and we encourage everyone to spend at least 20 seconds washing hands.

We describe the main Covid-19 protocols every morning, during all school announcements.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained. We have sneeze guards around classroom tables and across the counter of the school office. We also use air purifiers in all classrooms and offices.

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Investigating and Responding to COVID-19 Cases

This will be accomplished by using the **Appendix C: Investigating COVID-19 Cases** form.

Employees who had potential COVID-19 exposure in our workplace will be:

Notified and isolated, if necessary. Also, employees if an employee has been exposed to a Covid-19 positive individual, they will be offered testing at no cost.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms and possible hazards to, and how – notifying Shannan Miller or Don Phillips either verbally or by text/email.
- That employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- Where testing is not required, how employees can access COVID-19 testing School staff will be tested by collecting specimens on site, or they may choose to go to their primary health care provider, or local community testing site. Available testing sites in Butte County can be found at <https://www.buttecounty.net/Portals/21/COVID-19/COVIDTestingLocations.pdf?ver=2020-06-26-092239-917>
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - face coverings are intended to primarily protect other individuals from the wearer of the face covering.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.

Appendix D: COVID-19 Training Roster will be used to document this training.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for 14 days after the last known

COVID-19 exposure to a COVID-19 case.

- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we have demonstrated that the COVID-19 exposure is work related. This will be accomplished through the STREAM PTO process and any related state/federal programs.
- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

Return-to-Work Criteria

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - At least 10 days have passed since COVID-19 symptoms first appeared.
 - COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
 - A negative COVID-19 test will not be required for an employee to return to work.
 - If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.
-

Don Phillips – Director

Date

Appendix B: COVID-19 Inspections

[This form is only intended to get you started. Review the information available at www.dir.ca.gov/dosh/coronavirus/ for additional guidance on what to regularly inspect for, including issues that may be more pertinent to your particular type of workplace. You will need to modify form accordingly.]

Date: [enter date]

Name of person conducting the inspection: [enter names]

Work location evaluated: [enter information]

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			
[add any additional controls your workplace is using]			

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date: [enter date]

Name of person conducting the investigation: [enter name(s)]

Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	

Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):

Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

Appendix D: COVID-19 Training Roster

Date: **[enter date]**

Person that conducted the training: **[enter name(s)]**

Employee Name	Signature

Additional Consideration #1

Multiple COVID-19 Infections and COVID-19 Outbreaks

[This section will need to be added to your CPP if your workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases in your workplace within a 14-day period. Reference section [3205.1](#) for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

Investigation of workplace COVID-19 illness

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 investigation, review and hazard correction

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.
- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and

review. We will consider:

- Moving indoor tasks outdoors or having them performed remotely.
- Increasing outdoor air supply when work is done indoors.
- Improving air filtration.
- Increasing physical distancing as much as possible.
- Respiratory protection.
- [describe other applicable controls].

Notifications to the local health department

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

Additional Consideration #2

Major COVID-19 Outbreaks

[This section will need to be added to your CPP should your workplace experience 20 or more COVID-19 cases within a 30-day period. Reference section [3205.2](#) for details.]

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 testing

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

Exclusion of COVID-19 cases

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

Investigation of workplace COVID-19 illnesses

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 hazard correction

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

Notifications to the local health department

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.

Additional Consideration #3

COVID-19 Prevention in Employer-Provided Housing

[This section will need to be added to your CPP if you have workers in employer-provided housing]

Additional Consideration #4

COVID-19 Prevention in Employer-Provided Transportation to and from Work

[This section will need to be added to your CPP if there is employer-provided motor vehicle transportation to and from work, which is any transportation of an employee, during the course and scope of employment, provided, arranged for, or secured by an employer including ride-share vans or shuttle vehicles, car-pools, and private charter buses, regardless of the travel distance or duration involved]. Reference section [3205.4](#) for details.



Covid-19 Safety Plan

2020-2021

Updated 12.2.2020

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HEALTH AND SAFETY

The health and safety of students and staff is the top priority when making the decision to physically reopen school campuses for use by students, staff, and others. STREAM is working with Butte County Public Health and Butte County Office of Education officials in making the decision to safely reopen. Per CDC recommendations, the CDE requires all staff and students (recommended and encouraged for K-2 students) to wear cloth face coverings or face shields while at school and maintain 6 feet of physical distance during school activities.

STREAM has established plans and protocols to provide as safe of a campus as possible for our students and staff. Knowing that there is not a “one-size-fits-all” solution for opening schools across California’s 1,000 schools/districts, the CDE has created a comprehensive checklist of health and safety items that schools/districts should use to guide the important reopening decisions they will be making. This checklist was developed in consultation with the California Department of Public Health, the California Division of Occupational Safety and Health, school labor and management representatives, California LEAs, and officials from other states to provide a comprehensive menu of considerations for LEAs.

While the checklist focuses on statewide guidance, the final decision to reopen will be made by STREAM while working in close collaboration with Butte County Public Health and community stakeholders, including families, and staff. Should a waiver be granted by Butte County Public Health, then STREAM would need to decide when to reopen under waiver provisions. A waiver does not waive any health or safety protocols, it simply waives the order to close and would allow STREAM to begin reopening with our younger students. When STREAM reopens, it is important that we continue to communicate with local and state authorities to monitor current disease levels and the capacities of the local health providers and health care systems. This checklist will support our ongoing collaboration with our school community and health professionals about reopening strategies.

The following checklist covers the following main categories:

1. Local Conditions to Guide Reopening Decisions
2. Plan to Address Positive COVID-19 Cases or Community Surges
3. Injury and Illness Prevention Plan
4. Campus Access
5. Hygiene
6. Protective Equipment
7. Physical Distancing
8. Cleaning/Disinfecting
9. Employee Issues
10. Communication with Students, Parents, Employees, Public Health Officials, and the Community
11. When a Staff Member, Student, or Visitor becomes Sick
12. Instructional Program
13. STREAM Timeline for Reopening
14. Appendix

CDE HEALTH AND SAFETY CHECKLIST

LEA Checklist for Physically Reopening Campuses for Students

Local Conditions. Ensure that the following local conditions are in place:

a. Flexibility or Lifting of State Stay-Home Order

i. The state has lifted or relaxed the stay-home order to allow schools to physically reopen.

b. Flexibility or Lifting of County Stay-Home Order or the granting of a waiver to reopen

i. The county has lifted or relaxed the stay-home or shelter-in-place order or has provided an opportunity to submit a request a waiver to allow schools to physically reopen.

c. Local Public Health Clearance. Local public health officials have made determinations, including, but not limited to, the following:

i. Testing Availability. STREAM will consult with local public health officials to ensure adequate tests and tracking/tracing resources are available for schools to reopen. Employees have access to COVID-19 testing at regular and ongoing intervals. Testing of staff will take place every other month, as practicable, when in contact with students. Rapid testing can be obtained at the primary care provider, immediate care clinic, or community testing site. Free tests are available by appointment at the fairgrounds in Chico, <https://lhi.care//covidtesting> (or at 888-634-1123), or visit **buttecounty.net/ph** to see other options.

ii. Sufficient duration of decline or stability of confirmed cases, hospitalizations, and deaths.

iii. Sufficient surge capacity exists in local hospitals.

iv. If a waiver is available, STREAM may apply for a waiver to reopen with a limited capacity of students.

d. Equipment Availability

i. STREAM has sufficient protective equipment to comply with California Department of Public Health (CDPH) guidance for students and staff appropriate for each classification or duty, as well as relevant California Division of Occupational Safety and Health Administration (Cal/OSHA) requirements. The state has also provided some PPE.

ii. STREAM has a plan for an ongoing supply of protective equipment with accounts at several vendors.

iii. STREAM has purchased a sufficient number of non-contact thermal scan thermometers for symptom screenings. The state has also provided a few.

iv. STREAM has considered the differing requirements of PPE/EPG for the differing populations of students with disabilities (i.e., for those requiring medical procedures, toileting, lifting and mobility assistance) or staff preference for teaching and purchases face shields as well as masks.

e. Cleaning Supply Availability

i. STREAM has enough school-appropriate cleaning supplies to continuously disinfect the school site in accordance with CDPH guidance. We have purchased a several month supply.

ii. STREAM has sufficient supplies of hand sanitizers, soap, handwashing stations, tissues, no-touch trash cans, and paper towels. We have purchased a several month supply.

Plan to Address Positive COVID-19 Cases or Community Surges

a. STREAM has a plan to close school again to physical attendance of students, if necessary, based on public health guidance and in coordination with BCPH. **Appendix 1**

b. In accordance with CDPH guidance, when a student, teacher, or staff member or a member of their household tests positive for COVID-19 and has exposed others at the school implement the following steps:

i. In most cases, the infected student/employee will notify the employer of a positive test result. If so, the STREAM Director will notify BCPH.

1. If the infected student/employee is at home, they will be instructed to stay home.

2. If the infected employee is at school, they will be sent home immediately.
3. If the infected student is at school, they will put on a mask and be isolated until a parent/guardian arrives.
4. BCPH will determine whether the infected student/employee had prolonged direct contact (within 6 feet for more than 15 minutes) with other students/employees during the two days before symptoms first started or since the case tested positive.
5. BCPH and STREAM will assess full or partial closure of the school based on employee/student close contact during infectious period and physical presence on campus. In conjunction with BCPH, the school will identify students and employees who may have had close contact with the infected student/employee and the last date of exposure.
6. STREAM will perform assessment of the facility and arrange for thorough cleaning and disinfecting areas where the infected student/employee was present while infectious. BCPH will work with STREAM to notify all close contacts of infected employee.
7. STREAM may allow an infected student/employee to learn/work remotely if they are well enough and are able to do so from home.
8. Infected students/employees should not return to class/work until meeting the criteria. BCPH will determine when the infected student/employee is released from isolation. Written documentation of release from isolation can be provided by BCPH.

A. No Symptoms – At least 10 days have passed since positive test result and no symptoms have developed since a positive test result. Positive results after 10 days do not necessarily mean that the infected student/employee is still infectious to others. There are reports of patients having positive tests for weeks and months after no longer being infectious. BCPH will determine when the infected student/employee is released from isolation.

B. Symptoms – At least 10 days have passed since symptom onset (or from the testing date if asymptomatic) and the infected student/employee must have no fever (without the use of fever-reducing medication) for 24 hours and the infected student/employee's symptoms have improved. The recovered student/employee may return to work. The student/employee should follow all recommendations by their healthcare provider and BCPH (if any), maintain good hygiene practices, and continue to self-monitor for any symptoms.

C. Exposure – Close contact is being within 6 feet of a person with confirmed COVID-19 for 15 minutes or more, direct physical contact - such as hugging or kissing, and/or contact with respiratory secretions – such as a close cough or sneeze.

Close Contact – BCPH will monitor a student/employee for symptoms during the quarantine period. It is recommended that all those in quarantine get tested for COVID-19 on day 3 to 5 and day 14 of their quarantine period. Rapid testing can be obtained by the primary care provider, immediate care clinic, or community testing site. No cost tests are available at the fairgrounds in Chico, by appointment at <https://lhi.care//covidtesting> (or at 888-634-1123), or visit buttecounty.net/ph to see other options.

If a student/employee has been in close contact with someone who has tested positive or is being tested for COVID-19, they should self-quarantine and self-monitor.

If a student/employee has been in close contact with someone who might have been exposed to someone with COVID-19, whether that person is exhibiting symptoms or not, they should self-monitor and maintain physical distance.

If a student/employee has been in close contact with someone else who might have been exposed to COVID-19, they should maintain physical distance.

Contact Tracing – STREAM will document/track incidents of possible exposure and notify local health officials, staff and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records. The Director and/or staff liaison will serve a coordinating role to ensure prompt and responsible notification. If

a student is exhibiting symptoms of COVID-19, staff will communicate with the parent/caregiver and refer to the student's health history form and/or emergency card. STREAM will continue to track daily attendance in each classroom, including adults who visit classrooms, to trace potential exposure contacts. STREAM will cooperate and work alongside BCPH to provide notification of exposed persons/staff/families with attention to confidentiality (HIPPA/FERPA). STREAM will notify and submit contact lists to BCPH of exposed students and staff immediately (in descending order of attempt) via phone, text, or email.

ii. In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19-positive individual was based will typically need to close temporarily as students or staff isolate.

iii. Additional close contacts at school outside of a classroom should also isolate at home.

iv. Additional areas of the school visited by the COVID-19-positive individual may also need to be closed temporarily for cleaning and disinfection.

v. STREAM has developed a plan for continuity of education, medical and social services, and meal programs and established alternate mechanisms for these to continue.

Injury and Illness Prevention Program (IIPP)

a. STREAM has updated the IIPP to address unique circumstances during the COVID-19 crisis and make updates accessible to employees and parents.

Campus Access. STREAM has developed a plan to minimize access to campus, and limit nonessential visitors, facility use permits, and volunteers.

a. STREAM will exclude any student, parent, caregiver, visitor, or staff showing symptoms of COVID-19 (reference CDC and CDPH guidelines for COVID-19 symptoms). Staff should discuss with the parent or caregiver and refer to the student's health history form or emergency card to identify whether the student has a history of allergies, which would not be a reason to exclude.

b. STREAM will monitor staff and students throughout the day for signs of illness and determine any special or unique needs for students with disabilities related to planned procedures.

c. Students—Entering Campuses

i. **Passive Screening.** STREAM will instruct parents to screen students before leaving for school (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, observe for symptoms outlined by public health officials) and to keep students at home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.

ii. **Active Screening.** STREAM will engage in symptom screening as students enter campus, consistent with public health guidance, which includes visual wellness checks and temperature checks with non-contact thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask students about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test. Document/track incidents of possible exposure and notify local health officials, staff and families immediately of any exposure to a positive case of COVID-19 at school while maintaining confidentiality, as required under FERPA and state law related to privacy of educational records.

iii. All students must wash or sanitize hands as they enter campuses.

iv. STREAM will provide supervised, sufficient points of access to avoid larger gatherings.

v. STREAM will use privacy boards or clear screens when practicable.

vi. If a student is symptomatic while entering campus or during the school day:

1. Students who develop symptoms of illness while at school will be separated from others right away and isolated in an area through which others do not enter or pass. If more than one student is in an isolation area, we will ensure physical distancing. Our isolation area is a landscaped area just outside the backdoor to our school

office, but visible through the floor to ceiling windows. We have benches that are separated by more than six feet, there is no traffic through there, and the benches are covered by the eave of the roof and on a sidewalk. There is a locked gate, in relative proximity, where parents can pick up their child.

2. Any students or staff exhibiting symptoms will be required to immediately wear a face covering and wait in an isolation area until they can be transported home or to a health care facility.

3. Students will remain in isolation with continued supervision and care until picked up by an authorized adult.

4. STREAM will follow established guidelines for triaging students in the health office, recognizing not all symptoms are COVID-19 related.

5. STREAM will advise parents of sick students that students are not to return until they have met CDC criteria to discontinue home isolation.

vii. STREAM will protect and support students who are at higher risk for severe illness (medical conditions that the CDC says may have increased risks) or who cannot safely distance from household contacts at higher risk by providing virtual learning.

d. Staff—Entering Campuses

i. **Passive Screening.** STREAM will instruct staff to self-screen before leaving for work (check temperature to ensure temperatures below 100.4 degrees Fahrenheit, check for symptoms outlined by public health officials) and to stay home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19.

ii. **Active Screening.** STREAM will engage in symptom screening as staff enters, consistent with public health guidance, which includes visual wellness checks and temperature checks with no-touch thermometers (check temperature to ensure temperatures below 100.4 degrees Fahrenheit), and ask all staff about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test.

iii. All staff must wash or sanitize hands as they enter worksites.

iv. STREAM will exclude employees who are exhibiting symptoms from the workplace.

1. Staff members who develop symptoms of illness will be sent to medical care. Teachers will have emergency substitute plans in place.

2. STREAM will create a procedure for reporting the reasons for exclusions. **Appendix 2**

3. STREAM will advise sick staff members not to return until they have met CDC criteria to discontinue home isolation.

4. STREAM will adhere to CDPH guidelines for periodic testing of staff for COVID-19.

e. Outside Visitors and Groups

i. STREAM will limit access to campus for parents and other visitors.

ii. STREAM will evaluate whether and to what extent external community organizations can safely utilize the site and campus resources. Ensure external community organizations that use the facilities also follow the school's health and safety plans and CDPH guidance.

iii. STREAM will review facility use agreements and establish common facility protocols for all users of the facility.

iv. STREAM will establish protocol for accepting deliveries safely. **Appendix 3**

Hygiene. STREAM will address hygiene practices to ensure personal health and safety in school facilities and vehicles.

a. Handwashing. In accordance with CDPH and Cal/OSHA guidance and in consultation with local public health officials, STREAM has developed a plan for handwashing that includes:

i. We have sanitizing stations just outside each classroom so students and staff will sanitize their hands prior to entering classrooms/office. All students and staff will be encouraged to wash their hands as soon as practicable after entering the classroom. Students and staff will also be encouraged to wash hands prior to eating lunch and sanitize hands after lunch, recess, and P.E.

ii. Ensuring sufficient access to handwashing and sanitizer stations, including portable sanitizing stations throughout a site and near classrooms to minimize movement and congregations in bathrooms to the extent possible.

iii. Ensuring fragrance-free hand sanitizer (with a minimum of 60 percent alcohol) is available and supervised at or near all workstations and on buses. Children under age nine should use hand sanitizer under adult supervision. Call Poison Control if consumed: 1-800-222-1222. Note: frequent handwashing is more effective than the use of hand sanitizers.

b. STREAM will train staff and students on proper handwashing techniques and PPE/EPG use, including the following:

i. Scrub with soap for at least 20 seconds or use hand sanitizer if soap and water are not accessible. Staff and students should use paper towels (or single use cloth towels) to dry hands thoroughly.

ii. Wash hands when: arriving and leaving home; arriving at and leaving school; after playing outside; after having close contact with others; after using shared surfaces or tools; before and after using restroom; after blowing nose, coughing, and sneezing; and before and after eating and preparing foods.

iii. CDC guidance on proper PPE use.

c. STREAM will teach staff and students to:

i. Use tissue to wipe the nose and cough and sneeze inside the tissue.

ii. Not touch the face or face covering.

Protective Equipment. STREAM will address protective equipment needs to ensure personal health and safety in school facilities and vehicles.

a. According to CDC guidance:

i. Training and information will be provided to staff and students on proper use, removal, and washing of cloth face coverings.

ii. Face coverings are not recommended for anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the covering without assistance. The school should make reasonable accommodations such as a face shield with a cloth drape for those who are unable to wear face coverings for medical reasons. Per Cal/OSHA, considerations for face shields should include a cloth drape attached across the bottom and tucked into shirt.

iii. Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected (many people carry COVID-19 but do not have symptoms). Cloth face coverings are not surgical masks, respirators, or personal protective equipment.

iv. A cloth face covering or face shield should be removed for meals, snacks, map time, or outdoor recreation, or when it needs to be replaced. When a cloth face covering is temporarily removed, it should be placed in a clean paper bac (marked with the student's name and date) until it needs to be put on again.

b. Staff Protective Equipment

i. As recommended by the CDC, all staff should wear face coverings. Per CDPH guidance, teachers could use face shields, which enable students to see their faces and to avoid potential barriers to phonological instruction.

ii. STREAM will provide masks if the employee does not have a clean face covering.

iii. STREAM will provide other protective equipment, as appropriate for work assignments.

1. For employees engaging in symptom screening, STREAM will provide surgical masks, face shields, and disposable gloves.

2. For front office and food service employees, STREAM will provide face coverings and disposable gloves.

3. For custodial staff, STREAM will provide equipment and PPE for cleaning and disinfecting, including:

A. For regular surface cleaning, gloves appropriate for all cleaning and disinfecting.

B. Classified staff engaged in deep cleaning and disinfecting should be equipped with proper PPE for COVID-19 disinfection (disposable gown, gloves, eye protection, and mask or respirator) in addition to PPE as required by product instructions. All products must be kept out of children's reach and stored in a space with restricted access.

C. Cal/OSHA requires that PPE be provided and worn to effectively protect employees from the hazards of the cleaning products used and training be provided to staff on the hazards of chemicals.

c. Student Protective Equipment

i. Students will use cloth face coverings, especially when physical distancing cannot be maintained. STREAM will individually address students with disabilities who refuse or are not able to wear masks. At a minimum, face coverings should be worn:

1. While waiting to enter the school campus.

2. While on school grounds (except when eating or drinking).

3. While leaving school.

4. Students in grades TK through second will be encouraged to wear face coverings.

Physical Distancing. STREAM will work to meet physical distancing standards in school facilities and vehicles, will clearly define how staff can honor physical distancing recommendations, yet meet student medical, personal, or support needs, and will determine how adequate space and facilities will be utilized to maintain health and safety of students and staff, especially when tending to individual student medical or personal needs.

a. STREAM will limit the number of people in all campus spaces to the number that can be reasonably accommodated while maintaining 6 feet of distance between individuals. (6 feet is the current minimum recommendation for physical distancing from the CDC, but it is important to pay attention to future modifications in public health recommendations.)

b. To the extent possible, and as recommended by the CDC, STREAM will create smaller student/educator cohorts, by classroom, to minimize the mixing of student groups throughout the day and minimize movement of students, educators, and staff as much as possible.

c. In a circumstance where sufficient physical distancing is difficult or impossible, all individuals, including staff and students (with the exception of TK-second grade students who will be encouraged to wear a mask), will wear face coverings that cover the mouth and nose consistent with public health guidance. To be clear, face coverings are not a replacement for physical distancing, but they should be used to mitigate virus spread when physical distancing is not feasible.

d. Student Physical Distancing. STREAM plans to:

i. Limit number of students physically reporting to school, if needed to maintain physical distancing.

1. Determine student and staff capacity of meeting 6-foot physical distancing objectives.

2. Consider various strategies outlined in the Instructional Program Models in the guidance document, such as early/late start times and blended learning models.

3. Gates and sidewalks will be marked with sign to indicate traffic patterns for entry and exit. Gates will be marked as entry or exit only. Sidewalks will indicate a clockwise pattern as students/staff move through campus between gates and/or classrooms.

4. Line up areas for classrooms will be marked in six foot intervals.

ii. The CDC recommends virtual activities in lieu of field trips and intergroup events.

iii. STREAM will post signage and install barriers to direct traffic around campus.

iv. Buses – not used at STREAM

v. Playgrounds/Outside Spaces/Athletics

1. Increase supervision to ensure physical distancing. While on campus, during recess, each classroom will have their own space/time so that the cohorts remain stable

2. Physical education (PE) and intramural/interscholastic athletics should be limited to activities that do not involve physical contact with other students or equipment until advised otherwise by state/local public health officials.

3. Larger gates will be in use to allow for distancing requirements.

vi. Classrooms

1. Determine maximum capacity for students of each classroom while meeting 6-foot physical distancing objectives.

2. In accordance with CDC and CDPH guidance, ensure desks are a minimum of 6 feet apart and arrange desks in a way that minimizes face-to-face contact. Sneeze guards are installed on tables, to create cubicle spaces, when desks are not available.

3. If necessary, utilize other campus spaces for instructional activities (e.g., lecture halls, gyms, auditoriums, cafeterias, outdoors).

4. If necessary, broadcast to other classrooms and students distance learning at home.

5. Increase staffing to ensure physical distancing for younger students and students with special needs.

6. Arrange developmentally appropriate activities for smaller group activities and rearrange furniture and play spaces to maintain separation, when possible.

7. Address physical distancing objectives as students move between classrooms.

8. Address potential issues from physical distancing rules that could result in unintended segregation of students with disabilities on campuses away from peers without disabilities.

9. Each classroom/office has a single user restroom, so distancing is not a problem there.

vii. Food Service

1. STREAM will limit physical interaction during meal service and use pre-packaged food and beverages. While on campus, during lunch, each classroom will have their own space/time so that the cohorts remain stable.

2. Suspend use of self-service buffets for food and condiments.

3. Install physical barriers, such as sneeze guards and partitions, at point of sale and other areas where maintaining physical distance of 6 feet is difficult.

4. With an approved National School Lunch Program waiver, offer meal delivery for students quarantined or in a home-based cohort.

5. If providing meal service in classrooms, plan for cleaning and trash removal.

e. Staff

i. Use a plan that ensures physical distancing among staff in their work environment to reduce spread of the virus that includes:

1. Avoiding staff congregation in work environments, break rooms, staff rooms, and bathrooms.
2. Avoiding grouping staff together for training or staff development. Consider conducting the training virtually or, if in-person, ensure distancing is maintained.

ii. Adjust staff schedules to accommodate new student schedules and physical distancing strategies.

iii. In accordance with Cal/OSHA regulations and guidance, evaluate all workspaces to ensure that employees can maintain physical distancing to the extent possible.

1. Where possible, rearrange workspaces to incorporate a minimum of 6 feet between employees and students.
2. If physical distancing between workspaces or between employees and students and visitors is not possible, add physical barriers that cannot be moved to separate workspaces.

Cleaning and Disinfecting. STREAM will continue to meet cleanliness and disinfecting standards in school facilities and vehicles.

a. Overall Cleanliness Standards. STREAM will meet high cleanliness standards prior to reopening and maintain a high level during the school year.

b. In accordance with CDC guidance, avoid sharing of electronic devices, toys, books, and other games or learning aids.

c. Limit stuffed animals and any other toys that are difficult to clean and sanitize.

d. In accordance with CDC and California Department of Pesticide Regulation (CDPR) guidance, and in consultation with local public health officials, develop a plan that includes:

i. A safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning.

ii. Disinfecting surfaces between uses, such as:

1. Desks and tables
2. Chairs
3. Keyboards, phones, headsets, copy machines

iii. Disinfecting frequently—at least daily—high-touch surfaces, such as:

1. Door handles
2. Handrails
3. Drinking fountains
4. Sink handles
5. Restroom surfaces
6. Toys, games, art supplies, instructional materials
7. Playground equipment

iv. When choosing disinfecting products, using those approved for use against COVID-19 on the Environmental Protection Agency (EPA) List N: Disinfectants for Use Against SARS-CoV-2 and follow product instructions.

1. To reduce the risk of asthma related to disinfecting, aim to select disinfectant products on the EPA List N with asthma-safer ingredients (hydrogen peroxide, citric acid, or lactic acid).
 2. Avoid products that mix these ingredients with peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds, which can cause asthma.
 3. Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times.
- v. When cleaning, airing out the space before children arrive. Plan to do thorough cleaning when children are not present.
- vi. Closing off areas used by any sick person and not using before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as possible.
- e. Adequate Outdoor Air Circulation
- i. In accordance with CDC guidance, ensure that ventilation systems and fans operate properly and increase circulation of outdoor air as much as possible by opening windows and doors and other methods. Do not open windows and doors if doing so poses a safety or health risk to children using the facility (for example, allowing pollen in or exacerbating asthma symptoms). Maximize central air filtration for heating, ventilation, and air conditioning (HVAC) systems (targeted filter rating of at least MERV 13). STREAM also uses air purifiers during the school day.
- f. Take steps to ensure that all water systems and features (e.g., drinking fountains) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.
- g. Keep each child's belongings separated and in an individually labeled storage container, cubby, or area. When not in use, masks will be stored in a clean paper bag in the student's cubby or backpack. Belongings will be sent home each day to be cleaned.

Employee Issues. Engage employees on COVID-19 plans and provide necessary training and accommodations.

a. Revisit existing agreements.

i. Engage in addressing the relevant employee issues in this checklist. Ideally, these are matters that would be resolved as part of the reopening planning process and prior to school starting so as to provide clarity for reopening.

b. Staffing Ratios

i. Ensure staffing levels are sufficient to meet unique facility cleanliness, physical distancing, student learning, and health and safety needs to address COVID-19.

ii. Consider rolling staff cohorts to meet needs and avoid overwork.

c. Develop and provide staff training or utilize state-provided training on:

i. Disinfecting frequency and tools and chemicals used in accordance with the Healthy Schools Act, CDPR guidance, and Cal/OSHA regulations. For staff who use hazardous chemicals for cleaning, specialized training is required.

ii. Physical distancing of staff and students.

iii. Symptom screening, including temperature checks.

iv. Updates to the Injury and Illness Prevention Program (IIPP).

v. State and local health standards and recommendations, including, but not limited to, the following:

1. Proper use of protective equipment, including information on limitations of some face coverings that do not protect the wearer and are not PPE but can help protect people near the wearer. Face coverings do not replace the need for physical distancing and frequent handwashing. Cloth face coverings are most essential when physical distancing is not possible. Also include training on removal and washing of cloth face coverings.

2. Cough and sneeze etiquette.

3. Keeping one's hands away from one's face.

4. Frequent handwashing and proper technique.

5. Confidentiality around health recording and reporting.

vi. Training for school health staff on clinical manifestations of COVID-19, pediatric presentations, and CDC transmission-based precautions.

vii. Training on trauma-informed practices and suicide prevention.

d. Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. Employees should know who they are and how to contact them. STREAM's liaisons are Don Phillips and Shannan Miller.

e. Reasonable Accommodations

i. Protect and support staff who are at higher risk for severe illness (medical conditions that the CDC says may have increased risks) or who cannot safely distance from household contacts at higher risk by providing options such as telework or negotiated change in classification or duties.

ii. If reasonable accommodations are not practicable, STREAM will work with the employee to develop a flexible leave plan that endeavors to avoid exhausting the employee's earned leave.

e. Staff Testing

i. Once we have reopened to at least some in-person instruction, STREAM will engage in surveillance testing based on the local disease trends. If epidemiological data indicates concern for increasing community transmission, we will increase testing of staff to detect potential cases as lab testing capacity allows.

Staff includes any STREAM employee that may have contact with students or other staff. STREAM will test periodically, as testing capacity permits and as practicable, including a frequency of testing all staff over each two month period – testing half of the staff each month.

Communication with Students, Parents, Employees, Public Health Officials, and the Community

a. School leaders will engage stakeholders, including families, staff, and labor partners in the school community, to formulate and implement the plans in this checklist. Primary means of communication will be via a general email or through Bloomz.

b. STREAM will communicate (via general email or through Blooms) to staff, students, and parents about new, COVID-19-related protocols, including:

i. Proper use of PPE.

ii. Cleanliness and disinfection.

iii. Transmission prevention.

iv. Guidelines for families about when to keep students home from school.

v. Systems for self-reporting symptoms.

vi. Criteria and plan to close schools again for physical attendance of students.

vii. STREAM will provide educational materials and virtual education to families in the following safety actions:

- Enhanced sanitation practices
- Physical distancing guidelines and their importance
- Proper use, removal, and washing of face coverings
- Screening practices
- How COVID-19 is spread
- COVID-19 specific symptom identification
- Preventing the spread of COVID-19 if you are sick, including the importance of not coming to work if staff members have symptoms, or if they or someone they live with has been diagnosed with COVID-19
- For workers: COVID-19 specific symptom identification and when to seek medical attention
- The plan and procedures to follow when children or adults become sick at school
- The plan and procedures to protect workers from COVID-19 illness

A certificate of completion will be required from families/staff prior to returning to in-person instruction.

c. Target communication for vulnerable members of the school community via phone or an individualized, confidential email.

d. Implement the communications plan if the school has a positive COVID-19 case.

i. Address the school's role in documenting, reporting, tracking, and tracing infections in coordination with public health officials.

ii. Notify staff and families immediately of any possible cases of COVID-19. Review legal responsibilities and privacy rights for communicating about cases of the virus. Communications will be general, not targeting any student/staff person as the transmitter of the virus, always following FERPA and HIPAA protocols.

iii. Provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

iv. Provide information to parents regarding labor laws, Disability Insurance, Paid Family Leave, and Unemployment Insurance.

v. Advise sick staff members and children (via individual notification by phone or email) not to return until they have met CDC criteria to discontinue home isolation.

vi. Inform those who have had close contact with a person diagnosed with COVID-19 (via phone or email – while sensitive to FERPA and HIPAA laws) to stay home and self-monitor for symptoms and to follow CDC guidance if symptoms develop. If a person does not have symptoms follow appropriate CDC guidance.

When a Staff Member, Student, or Visitor Becomes Sick

a. Anyone who exhibits symptoms of COVID-19 will be separated to an isolation room or area and will wear a face covering until they can be transported home or to a healthcare facility as soon as practicable.

b. A person should be transported home or to a healthcare facility when they are exhibiting COVID-19 symptoms:

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Fatigue
- Muscle Pain
- Headache

- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

For severe injury or illness, call 911 without delay. Seek medical attention if COVID-19 symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face.

- c. STREAM will notify local health officials immediately of any positive case of COVID-19 and exposed staff and families as relevant while maintaining confidentiality as required by state and federal laws.
- d. Areas used by any individual suspected of being infected with the virus that causes COVID-19 will be closed off and not used before cleaning and disinfection. To reduce risk of exposure, employee will wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as practicable. Ensure a safe and correct application of disinfectants using personal protective equipment and ventilation recommended for cleaning. Keep disinfectant products away from students.
- e. Sick staff members and students will be advised to not return until they have met CDC criteria to discontinue home isolation, including at least 24 hours with no fever, and no fever-reducing medication.
- f. STREAM will ensure that students, including students with disabilities, have access to instruction when out of class, as required by federal and state law.
- g. STREAM will offer distance learning based on the unique circumstances of each student who would be put at risk by an in-person instructional model (such as: students with or family members with a health condition, those who regularly interact with high risk individuals, those identified by parents/guardians as high risk, or circumstances that merit distance learning)
- h. The necessary processes and protocols, in accordance with CDPH guidelines, will be implemented if STREAM has an outbreak.
- i. The Director will investigate the COVID-19 illness and exposures and determine if any work related factors could have contributed to the risk of infection. Protocols will be updated, as needed, to prevent further cases.

School Closure

Criteria for closing a school

- a. School closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. School closure may be appropriate when there are multiple cases in multiple cohorts or when at least 5 percent of the total number of teachers/students/staff are cases within a 14 day period, depending on the size and physical layout of the school.

The local health officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

- b. Considerations include:
 - Director will check state and local orders and health department notices daily about transmission in the area or closures and adjust operations accordingly.
 - When a student, teacher or staff member tests positive for COVID-19 and has exposed others at the school, STREAM will refer to the CDPH Framework for K-12 Schools and implement the following steps:
 - o In consultation with the local public health department, the Director may decide whether school closure verses cleaning and quarantine of exposed persons or other intervention is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.

- Close off the classroom or office where the patient was based and no use these areas until after cleaning and disinfection. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, start an air purifier in the room and wait at least an hour or more.
- Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.
- Implement communication plans for exposure at school and potential school closure to include outreach to students, parents, teachers, staff, and the community.
- Include information for staff regarding labor laws and information regarding disability insurance, paid family leave, and unemployment insurance, as applicable to schools.
- Provide guidance to parents, teachers, and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- Return to the STREAM distance learning plan, which includes use of a device and all of our cloud-based curriculum that we already use every day. Return to Friday material drop-off and pick-up, including breakfast program food.
- Maintain regular communications with the local public health department.

INSTRUCTIONAL PROGRAMS

Instructional Scheduling

When allowed to reopen, STREAM will ensure each grade level classroom is a cohort, with table group cohorts within the classroom. We will livestream all classes and provide a mix of livestreamed and recorded music and PE classes. However, it appears, at this point, that STREAM will begin with all students participating via distance learning. All students will check out an iPad and some curricular materials and manipulatives. The bulk of curriculum at STREAM is cloud-based and available through the STREAM account with Google.edu (a closed system). We will use Google Meet for livestreaming and recording purposes and for individual student tutoring help with staff. While engaging in distance learning, students will be required to participate in, at the least, a daily live check-in. After being allowed to reopen, for as long as allowed, STREAM will continue to livestream classes for those families who feel safer at home.

STREAM will apply for a waiver, not from health or safety protocols, but from being disallowed to provide in-person instruction. All health and safety protocols in this plan will be engaged. STREAM would like to begin with grade TK-2 students, as these students are served much more appropriately in person, although it is likely that some will still participate via livestreaming and distance learning, according to their parents' desire. Stage two of reopening would include the highest need students (and some essential employee's children) in grades 3-4, with the remainder participating via livestream and distance learning. Depending upon space, STREAM would consider adding about half of the higher need/essential employee children at 5-6th grades (due to space restrictions). The 7th and 8th graders will not return in-person until allowed by the state.

At STREAM:

STREAM does not have the space, staff, or budget to practically separate all students to a six-foot distance in all classrooms or campus areas. So, grade levels and classroom size will be a consideration, regarding class size, for a waiver or upon a return to in person learning.

Students will be in cohorts by classroom and efforts will be made to keep cohorts isolated from other cohorts during the school day.

Students will stay with class and teacher and minimize interactions to a table group, as practicable, with sneeze guards installed on tables to create cubicles.

Classes will be livestreamed for families who prefer to participate from home.

The Music teacher will provide instruction virtually, rather than students leaving classroom – 5-8 band students kept to grade level. This will minimize the number of contacts in the MPR.

PE continues outside with appropriate distancing and non-contact activities.

All gates will be engaged to access the campus, in order to maintain proper distancing.

All students will have an iPad checked out to them, curriculum is cloud based, STREAM uses google.edu and google meet to communicate with students, and uses Bloomz to communicate with parents. So, the time necessary for a switch from distance learning to in-person instruction and/or back is minimal.

If safety becomes a concern or, in consultation with BCPH and/or CDPH and/or BCOE, if STREAM determines that a move from in-person instruction to distance learning is necessary due to a compromise in the safety protocols or health impacts due to covid related illness, STREAM would move back from in-person instruction to distance learning/livestreaming.

STREAM TIMELINE FOR REOPENING

March 2020 – Classrooms and Offices immediately cleaned and sanitized - **Completed**

Purchase non-contact thermometers for temperature check – **Completed**

Purchase sneeze guards for school office - **Completed**

Director attends County Webinar on Covid-19 – **Completed**

April 2020 – Director attends County Webinar Series on Covid-19 – **Completed**

Director and some Staff attend State Webinar on Reopening – **Completed**

Purchase air purifiers for all classrooms/offices – **Completed**

May 2020 – Director attends County Webinar Series on Reopening – **Completed**

Director and some Staff attend State Webinar on Reopening – **Completed**

Purchase hand sanitizing dispensers for various points on campus – **Completed**

Purchase materials for sneeze guards for classroom tables - **Completed**

Have 400+ masks made for students and staff – **Completed**

Survey results sent to Board and Staff - **Completed**

June 2020 – Survey parents regarding reopening of campus – **Completed**

Chromebooks are collected back for disinfecting and repair – **Completed**

Purchase additional Chromebooks – **Completed**

Director and some Staff assess campus for reopening – **Completed**

Director and Staff develop a reopening plan. – **Completed**

Director and Staff meet to create new cleaning and sanitizing plan - **Completed**

Purchase extra PPE (masks, shields, thermometers, sanitizer) - **Completed**

Receive PPE from State (masks, shields, thermometers, sanitizer) - **Completed**

July 2020 – Construct/install sneeze guards for classroom tables – **Completed**

Ensure iPads are ready for distance learning or in-person instruction – **Completed**

Carpet Cleaning scheduled for July 20-22 – **Completed**

Classroom Sanitizing scheduled for July 23-24 - **Completed**

Letter to Parents re: reopening plans – **Completed, Updates in process**

August 2020 – Install sanitizer dispensers around campus – **Completed**

August 6 - Staff Training on reopening plans and sanitizing – **Completed**

August 11 – First Day of School – ensure protocols are in place – **Suspended**

Specific to STREAM – In Person Instruction

- Students and staff self-screen at home each morning
- Staff stops by the office for a temperature check each morning
- Staff performs temperature checks at gates/classrooms
- Masks Required – available in office and classrooms
- Staff – shields available
- 6' Recommended spacing encouraged
- Sanitizing Stations outside classrooms, sinks and sanitizer available in classrooms
- Sneeze Guards at classroom tables and air purifiers running in classrooms/offices
- Breakfast program safety protocols in place
- Lunch tables spread out and cleaned between uses and covered by shade cloth
- Restrooms recleaned at lunchtime with COVID-19 cleaning protocols in place
- Classrooms become a cohort to minimize mixing. Table groups become smaller cohort.
- K-4 music will take place virtually, rather than MPR
- 5-8 Genius Hour will be discontinued until a return to campus
- Point person for contact with BCPH is determined
- No assemblies
- Sick students wait in or just outside of the classroom (monitored) for an office staff person to come to them for a temperature check/illness assessment.
- Sick students will wait on the green bench, just outside the back door of the office, until a parent/contact person can come and pick them up.
- Students or staff who demonstrate symptoms of COVID-19 or have been exposed will be rapidly tested (by primary care provider, immediate care clinic, or community testing site). **See Appendix 4 – BCPH Guidance**
- Behavioral expectations - Inappropriate behavioral choices by students will be referred to an administrator. The teacher/staff member will contact the office and the student will wait at the classroom/playground for an administrator to come and address the behavioral concern as outlined in the STREAM handbook.
- Visitors/Volunteer classroom helpers will be minimized to one or two (total, not at a time) per classroom for at least the first few months of school.
- Visitors to the school office will be limited to three inside the lobby and will remain in the lobby. The school office has sneeze guards and a door to minimize transmission of the virus. More than three visitors to the school office will be required to wait outside until someone leaves the lobby.

Specific to STREAM – Distance Learning

- All students will be provided a device for distance learning, preloaded with the appropriate apps. Distribution will take place throughout the day on Monday, August 10.
- STREAM will provide livestreaming of classrooms, via google meet, following the regular schedule as much as is practicable, and will record the curricular content portions of the day for those distance learners who need access later in the day.
- Each student will check in live, each school day.

- Teachers, specialists, and interventionists will check in periodically with higher need students to ensure needs are met.
- Manipulatives and other class materials will be distributed either each or every other Friday, according to grade level. Completed projects will be collected at the same time. Turn-in and check out tubs will be placed outside and monitored through the morning.

Updated 9.24.2020

Appendix 1

Closing Campus for Safety Purposes

STREAM has a plan to close campus again for physical attendance of students, if necessary, based on public health guidance and in coordination with local public health officials.

In preparation for the possibility of a closure, the following will occur:

5. At the start of the school year, the STREAM staff, board, and parents/community will be provided with guidance on the closing plan.
6. During the first week of school, teachers will compile a list of students who will need a Chromebook if/when the campus is closed for safety reasons.
7. Teachers will ensure students know how to access/use cloud-based curriculum and Zoom/Google Meet. Teachers and class will use these occasionally during class time to ensure ability to access.
8. Students will store all personal items in their backpack so that belongings can be taken home each day to be cleaned.

If an outbreak occurs at STREAM or if receiving notification from the county that schools/STREAM must close for safety purposes, the following will occur:

4. The STREAM staff, board, and parents/community will be notified.
5. Students who have previously been listed as requiring a Chromebook will be notified to pick up a Chromebook from STREAM.
 - a. If notification to close campus occurs during a school day, then students on the Chromebook list will take a device home with them.
 - b. If notification to close campus occurs during an evening/weekend, then parents will be notified via Bloomz and email to come to the school to pick up a Chromebook.
6. Teachers will notify students/parents of distance learning meetings via Bloomz and email.
7. Students will take their backpack home each day so that belongings can be taken home to be cleaned and will be accessible if a campus closure occurs on an evening or weekend.

Appendix 2

Reporting the Reasons for Exclusions

STREAM will create a procedure for reporting the reasons for exclusions.

Appendix 3

Protocols for Accepting Deliveries Safely

STREAM has established a plan to accept deliveries safely, based on public health guidance and in coordination with local public health officials.

1. All deliveries will be made to the STREAM business office, at the conference room end.
2. Deliveries will be dropped off by carrier and left in a designated location.
3. Staff will spray a sanitizing spray before opening deliveries.

4. Staff will distribute delivered items after following safety protocols.

Appendix 4

BCPH Guidance for Schools Regarding COVID-19 Infection and Exposure

STREAM will follow the protocols on
the following pages from the BCPH
website

(<http://www.buttecounty.net/ph/COVID1>